

ST. CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Minutes of the December 12, 2023 Meeting

In Attendance:

Board Members:

Sheriff Richard Watson, Chairman
Mr. Kevin Elbe, Vice-Chairman
Mr. Randy Bolle
Mayor Chad Easton

Absent:

Mr. Ken Easterley
Chief Kendall Perry
Mayor G.W. Scott, Sr.

Staff:

Herbert Simmons, ETSB Executive Director
David Schneidewind, ETSB Attorney
Bryan Whitaker, Assistant EMA Director
Randy Randolph, ETSB Operations Manager
Teresa Klucker, 9-1-1 ETSB Secretary

Others In Attendance:

Ed Cockrell, St. Clair County Board
Erik Mensen, MECOMM Communications Supervisor

Sheriff Watson called the meeting of the ETSB Board to order at 9:00 a.m. on December 12, 2023 in the ETSB Administrative Office, 101 South 1st Street Belleville, IL 62220.

The meeting began with the Pledge of Allegiance.

Roll Call:

Richard Watson- present
Kevin Elbe- present
Ken Easterley- absent
Randy Bolle- present
Kendall Perry- absent
Chad Easton- present
G.W. Scott, Sr.- absent

Public Comments:

Approval of Minutes: Sheriff Watson asked for approval of the minutes for the November 14, 2023 meeting. A motion was made by Chad Easton and seconded by Randy Bolle to approve the minutes. The motion passed unanimously.

Attorney Report: Attorney Dave Schneidewind informed the ETSB Board that he is working through current FOIA requests. The issue with ETSB FOIA requests being sent through the St. Clair County FOIA system has been resolved. No action needs to be taken by the ETSB Board at this time.

Director's Report:

Items For Information:

Monthly Call Statistics: Director Herb Simmons referred to the call statistics for the ETSB Board to review.

Statewide 9-1-1 Advisory Board: Director Simmons informed the ETSB Board that the second Administrative Rule was presented at this month's Statewide 9-1-1 Advisory Board Meeting, this rule has significant financial implications as to how ETSB's can spend future surcharge funds.

ETSB staff has participated in reviews with IL APCO and IL NENA and is prepared for discussions at the next meeting, scheduled for December 18, 2023.

Items For Action:

ETSB 2024 Budget Approval: Director Simmons asked for the ETSB Board's approval of the submitted 2024 ETSB budget totaling \$3,849,965.00. The slight increase represents payments associated with the previously approved 9-1-1 contract with AT&T, increases in utilities, and the approved 3% increases to all ETSB employees as consistent with other county non-union employees.

Sheriff Watson asked for a motion to approve the 2024 ETSB budget totaling \$3,849,965.00. A motion was made by Chad Easton and seconded by Kevin Elbe. The motion passed unanimously.

Roll Call Vote:

Richard Watson- yes

Kevin Elbe- yes

Ken Easterley- absent

Randy Bolle- yes

Kendall Perry- absent

Chad Easton- yes

G.W. Scott, Sr.- absent

Director Simmons congratulated Assistant EMA Director Bryan Whitaker on his reelection to the IL APCO Executive Board of Directors.

Director Simmons informed the ETSB Board that G.W. Scott, Sr. is home recuperating, and is planning to attend the January 2024 meeting.

Financial Summaries: Sheriff Watson asked for a motion to approve the financial reports. A motion was made by Kevin Elbe and seconded by Chad Easton to approve the November 2023 Audit Trail and Surcharge Report and the October 2023 Fund Summary. The motion passed unanimously.

Roll Call Vote:

Richard Watson- yes

Kevin Elbe- yes

Ken Easterley- absent

Randy Bolle- yes

Kendall Perry- absent

Chad Easton- yes

G.W. Scott, Sr.- absent

Old Business:

New Business:

Executive Session:

Adjournment: Sheriff Watson asked for a motion to adjourn. At 9:04 a.m., a motion to adjourn was made by Randy Bolle and seconded by Chad Easton. The motion passed unanimously.

Respectfully Submitted,
Teresa Klucker

NEXT MEETING: TUESDAY, JANUARY 9, 2024